

COVID-19 Testing GV Checkout Process

- 1.** Once scheduled time for your second COVID-19 test is confirmed, please contact the Base Kodiak OOD @ 907-539-7477 to reserve a GV for transport to the testing site.
- 2.** For GV pick-up, please visit Base Kodiak CGPD Dispatch (located in building N38, on the ground floor). Prior to entering the building you must be wearing a cloth face covering. You will sign out your GV via paper sign-out log and receive a binder with keys.
- 3.** Drive the GV directly to your testing site and return to Base Kodiak upon completion.
- 4.** Upon return, please follow all GV cleaning procedures and the checklist, located in the binder you received during check-out.
- 5.** Once the Cleaning Checklist is complete, please return GV binder with the keys directly to CGPD Dispatch.

Notes: You **MUST** wear a cloth face covering at all time while operating the GV.

If testing is rescheduled for any reason and your reservation needs to change, please contact the Base OOD immediately to avoid scheduling conflicts.

If you have trouble contacting the Base OOD, please contact CGPD Dispatch @ 907-487-5555.